

**BUTLER BOARD OF EDUCATION  
BUTLER, NJ 07405  
AGENDA  
EXECUTIVE MEETING 6:00 P.M.  
REGULAR MEETING/PUBLIC HEARING 6:30 P.M.  
JULY 25, 2024  
BUTLER HIGH MEDIA CENTER**



**CALLED TO ORDER:**

**BY: \_\_\_\_\_, called the meeting to order at \_\_\_\_\_, and read the Open Meeting Statement, below:**

**MEETING NOTICE ANNOUNCEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (MEETING ATTENDANCE):**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco- Bloomingdale Representative



**MOTION TO ENTER CLOSED SESSION**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

BE IT RESOLVED, by the Butler Board of Education on this \_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_ PM, as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on \_\_\_\_\_ at \_\_\_ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the meeting was called back to public session at \_\_\_ PM.

**ANNOUNCEMENT(S):**

**CORRESPONDENCE:**

**DISTRICT RECOGNITION:**

**STUDENT REPRESENTATIVES:**

**PRESENTATIONS:**



**APPROVAL OF MINUTES:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:**

- June 18, 2024 executive meeting minutes.
- June 18, 2024 regular meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

**SUPERINTENDENT'S REPORT:**

- a. Good News and Progress in Our Schools**
- b. SSDS Report - Approval of Student Safety Data System Submission Report:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

**RESOLVED**, that the Board of Education accepts the Student Safety Data System Report for the 2023-2024 school year.

2023-2024 School Year						
School Name	Incidents	Other Incidents Leading to Removal	Restraint /Seclusion	HIB Alleged	HIB Trainings	HIB Programs
020 - Butler High School	22	14	0	10	9	14
025 - Aaron Decker School	3	1	0	8	5	8
030 - Richard Butler School	6	4	0	16	11	17
District Wide					2	3
*Violence, Vandalism, Substances, Weapons, and HIB Confirmed						

**BE IT FURTHER RESOLVED**, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.



**ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco - Bloomingdale Representative

**COMMUNICATIONS:**

**DELEGATE/LIAISON REPORTS:**

- a. Butler Education Foundation - K. Smith
- b. NJ School Boards Delegate - M. Gogel
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

**PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):**

Public participation shall be governed by the following rules (Per District Policy #0167):

- 1. The Public participation period shall be for thirty minutes or fewer;
- 2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
- 3. Each statement made by a participant shall be limited to three minutes' duration;
- 4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 5. All statements shall be directed to the presiding officer;
- 6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.



**PERSONNEL AND POLICY - J. Tacinelli, Chair**

Personnel Committee Meeting Report  
Policy Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions PP 01-25 through PP 02-25 as described below:**

- PP 01-25      Appointments\***
- PP 02-25      Renewal Appointments - Custodians/Maintenance\***

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |
- L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion PP 03-25 as described below:**

- PP 03-25      Appointments**

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

**RESOLUTIONS PP 01-25: APPOINTMENTS\***

**RESOLVED**, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

- A.    Administrative/ Office Personnel**





**F. Non-Instructional**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Susan Maurer	Approve	Summer Custodian	\$18.00/hr.	DT	06/17/2024	08/31/2024	
#5533	Approve	Custodian	\$46,257.50	BHS	06/17/2024	07/07/2024	Medical Leave. Utilizing Sick Time.
Anthony Rosamilia	Approve	Tech & Audio Support Specialist	\$62,000.00	DT	08/12/2024	06/30/2025	
Barbi Gnecco	Approve	District Registrar/Counseling Secretary	\$50,399.00	BHS	07/01/2024	06/30/2025	

**G. Extra Duty Pay**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Richard Allen	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Melissa Berkheiser	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Holly Corsaro	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Lisa Reda	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Jason Luciani	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Brian Baylor	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Thomas Fischer	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Maren Baum	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Jo Ann Roman	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Shannon Neville Greenwood	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Lori Hunt	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2024	06/30/2025	
Elizabeth Fellman	Approve	Teacher	\$45.96/hr. NTE 18 hours	DT	06/17/2024	06/19/2024	Curriculum Writing
Amanda Phillips	Approve	Teacher	\$47.75/hr. NTE 18 hours	DT	06/17/2024	06/19/2024	Curriculum Writing
Tyler Wheelwright	Approve	Teacher	\$41.46/hr. NTE	DT	06/17/2024	06/19/2024	Curriculum Writing



			18 hours				
Sean Centinaro	Approve	Teacher	\$41.10/hr. Additional 6 hours	DT	06/17/2024	06/19/2024	Curriculum Writing
Holly Corsaro	Approve	Teacher	\$68.51/hr. Additional 3 hours	DT	06/17/2024	06/19/2024	Curriculum Writing
Lauren McQueeney	Approve	Teacher	\$50.42/hr. Additional 6 hours	DT	06/17/2024	06/19/2024	Curriculum Writing
Margaret Lynch	Approve	STEAM Supervisor	\$667.59/per diem rate	DT	07/01/2024	08/30/2024	10 days, summer duties per contract
Suzanne Greco	Approve	Humanities Supervisor	\$580.20/per diem rate	DT	07/01/2024	08/30/2024	10 days, summer duties per contract
Patrick Keane	Approve	CST/Counselor	\$60.61/hr. Additional 4 hours	BHS	07/01/2024	08/30/2024	

**H. Horizontal Guide Movements**

Name	Nature of Action	Position	Previous Step Approved	New Step	Location	Date Effective	Date Terminated	Discussion

**RESOLUTION PP 02-25: RENEWAL APPOINTMENTS - CUSTODIANS/MAINTENANCE\***

**RESOLVED**, the Board of Education approves the employment of Custodians workers for the 2024-2025 school year, as follows:

**A. Maintenance**

Last Name	First Name	Loc	Step	FTE	Salary	Head Maintenance	Asbestos License	Boiler License	Spraying License	Longevity	Total salary
Muhlnickel	Jeffrey	DT	9	1.0	\$ 63,342.00	-	\$ 1,283.00	\$1,715.00	-	-	\$ 66,340.00

**RESOLUTION PP 03-25: APPOINTMENTS**

**RESOLVED**, the Board of Education approves the following appointment pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Instructional**





Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Emily Vanderhoff	Approve Resignation	MA / 6	\$64,343.00	RBS	08/28/2024		
Dara Shirhall	Approve Resignation	MA / 12	\$82,753.00	RBS	08/30/2024		
Alexis Economou	Approve Resignation	BA / 3	\$58,040.00	RBS	08/30/2024		
Alexa Wyszowski	Approve	MA / 3	\$62,243.00	RBS	09/01/2024	06/30/2025	Special Education Teacher
Heather Greenberg	Approve	MA / 2	\$61,743.00	RBS	09/01/2024	06/30/2025	ELA Teacher
Brianna McPartland	Approve	BA / 12	\$78,550.00	RBS	09/01/2024	06/30/2025	School Nurse
#4973	Approve	MA+60 / 11	\$87,404.00	ADS	12/02/2024	06/01/2025	Requesting Maternity Leave. Employee will use sick time from 12/2/24-01/17/25. FMLA and NJLA leave will start concurrently on or around 01/18/2025 - 06/01/2025. Employee will return on 06/02/2025.
Jaclyn Amato	Approve Tenure	MA / 13		ADS	11/10/2024		
Ed Nishimura	Approve	MA+60 / 10	\$83,704.00	RBS	09/01/2024	06/30/2025	

**B. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Date Effective	Date Terminated	Discussion
RBS Yearbook	Approve	Alexa Wyszowski	Advisor	2024-2025 SY	\$1,858.00	09/01/2024	06/30/2025	

**C. Student Interns**

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion

**D. Non-Instructional**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Marie Moujahed	Approve Resignation	Paraprofessional	\$21,641.00	ADS	07/08/2024		
Lori Milone	Approve	ADS	\$50,649.00	ADS	07/01/2024	06/30/2025	
Anita	Approve	ADS	\$52,149.00	ADS	07/01/2024	09/01/2024	



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<b>E. Extra Duty Pay</b>
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Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Brianna McPartland	Approve	School Nurse	\$56.11/hr. NTE 10 Hours	RBS	07/26/2024	08/30/2024	10 Summer Hours
Catherine Gelino	Approve	Special Education Teacher	\$71.94/Hr. NTE 5 Hours	RBS	07/01/2024	08/30/2024	CST IEP Meetings
Elisabeth Krauze	Approve	Gifted & Talented Teacher	\$59.43/Hr. NTE 5 Hours	RBS	07/01/2024	08/30/2024	CST IEP Meetings
Marie Endres	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2024	06/30/2025	
Kailey Fitzpatrick	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2024	06/30/2025	
Dan Clark	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2024	06/30/2025	
Rachel Guarino	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2024	06/30/2025	
Alexandra Vervoordt	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2024	06/30/2025	
Mary Lawler	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2024	06/30/2025	
Amy Silverstein	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2024	06/30/2025	
Jill Dunlop	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2024	06/30/2025	
Jill Muller-Rovell	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2024	06/30/2025	
Kristy Ricker	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2024	06/30/2025	
Jon Calabro	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2024	06/30/2025	
Catherine Gelino	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2024	06/30/2025	
Lyn Lowndes	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2024	06/30/2025	
Brittany Marion	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2024	06/30/2025	
Annemarie Tarr	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2024	06/30/2025	
Marigrace Koptyra	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2024	06/30/2025	
Joseph Duchensky	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2024	06/30/2025	



Kathleen Price	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2024	06/30/2025	
Stacy Ahlquist	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2024	06/30/2025	

F. Substitute/Other

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

G. Extended School Year

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Lisa Kindzierski	Approve	School Nurse	\$68.51/hr.	RBS	06/24/2024	07/18/2024	ESY Program

H. Horizontal Guide Movements

Name	Nature of Action	Position	Previous Step Approved	New Step	Location	Date Effective	Date Terminated	Discussion

**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - J. Tadros, Chair**

Committee Meeting Report

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 01-25 through CIS 03-25, as described below:

- CIS 01-25 Approval of Service Providers\*
- CIS 02-25 Approval of Professional Days\*
- CIS 03-25 Approval of Virtual/Remote Plan for the 2024-2025 SY\*

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

L. Grecco - Bloomingdale Representative

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the



Superintendent to approve and adopt motions CIS 04-25 through CIS 06-25, as described below:

- CIS 04-25 Approval of Out-of-District Private Placements for 2024 ESY and 2024-2025 School Year
- CIS 05-25 Approval of Professional Days
- CIS 06-25 Approval of Field Trips

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

RESOLUTION CIS 01-25: APPROVAL OF SERVICE PROVIDERS\*

**RESOLVED**, the Board of Education approves the following service providers for the 2024 extended school year and 2024-2025 school year:

Provider	Location	Services	Cost
Dr. Bryan Fennelly	Madison, NJ	Psychiatric Evaluations	\$795.00/Evaluation
Platt Psychiatric Associates, LLC	Cedar Grove, NJ	Psychiatric Evaluations	\$1,250.00/Evaluation
ACES (Assessments, Counseling, & Educational Support)	Parsippany, NJ	Psychiatric Evaluations	\$1,200.00/Evaluation

RESOLUTION CIS 02-25: APPROVAL OF PROFESSIONAL DAYS\*

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
10/21/2024 10/23/2024	NJSBA	NJSBA Workshop in Atlantic City	Registration: \$550.00 Hotel: \$360.00	Jane Tadros Alison Allison

RESOLUTION CIS 03-25: APPROVAL OF VIRTUAL/REMOTE PLAN FOR THE 2024-2025 SY\*



**RESOLVED**, the Board of Education approves submission of the Virtual and Remote Instructional Plan and Attestation for the 2024-2025 School Year to the New Jersey Department of Education.

RESOLUTION CIS 04-25: APPROVAL OF OUT-OF-DISTRICT PRIVATE PLACEMENTS FOR 2024 ESY AND 2024-2025 SY

**RESOLVED**, the Board of Education approves the following out-of-district private placements for the 2024 extended school year and 2024-2025 school year:

Student ID Number	District	School Attending	Dates	Tuition	Extraordinary Services	Account
#60958	Butler	Windsor Learning Center	09/05/24 - 06/30/25	ESY: N/A SY: \$63,810.00	ESY: N/A SY: N/A	11-000-100-566-00-000
#95720	Butler	Windsor Learning Center	07/05/24 - 06/30/25	ESY: \$10,635.00 SY: \$63,810.00	ESY: N/A SY: N/A	11-000-100-566-00-000

RESOLUTION CIS 05-25: APPROVAL OF PROFESSIONAL DAYS

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
09/25/2024	Mental Health Association of NJ	The Difference Between Behavioral Threat Management & Suicide Prevention	\$0.00	Jacqueline Molina
07/23/2024	Educator Wellness Institute	Erin Tashian - The Educator Wellness Institute	\$0.00	Jacqueline Molina Michelle Papa
10/17/2024 - 10/18/2024	NJPSA / FEA	NJPSA / FEA Fall Conference	\$737.04	Michelle Papa
10/21/2024 - 10/22/2024	NJAPHERD	NJAPHERD Lake Fall Conference	\$249.00	Dan Clark

RESOLUTION CIS 06-25: APPROVAL OF FIELD TRIPS

**RESOLVED**, the Board of Education approves the following field trips for the 2023-2024 school year:



Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
06/03/2024 - 06/04/2024	RBS	Gettysburg, PA / Historical & End of Year Field Trip	Austin Mendel Michael Konopinski Alexandra Spellman Annemarie Tarr Tyler Wood	\$325.00 per student

**FINANCE - C. Ziegler, Chair**

Committee Meeting Report

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions FIN 01-25 through FIN 12-25, as described below:

- FIN 01-25 Bills and Claims and Payroll Report\*
- FIN 02-25 Open Purchase Order Reports\*
- FIN 03-25 Transfers\*
- FIN 04-25 Reports of the Secretary and Treasurer\*
- FIN 05-25 Submission of ESEA Consolidated Grant Applications\*
- FIN 06-25 Adoption of the 2024-2025 Revised School Year Budget\*
- FIN 07-25 Bid Award through Educational Data Services, Inc.\*
- FIN 08-25 Submission of IDEA Consolidated Grant Applications\*
- FIN 09-25 Approval of Paid Lunch Prices for the 2024-2025 SY\*
- FIN 10-25 Approval of Agreement with The Stepping Stones Group, LLC for the 2024-2025 SY\*
- FIN 11-25 Approval of Contracts with Mountain Lakes Board of Education Mainstream Support Program for the 2024-2025 SY\*
- FIN 12-25 Awarding of Contract for Professional Services Without Competitive Bids\*

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |
- L. Grecco - Bloomingdale Representative

**RESOLUTION FIN 01-25: BILLS AND CLAIMS AND PAYROLL REPORT\***

**RESOLVED**, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$ 1,361,149.70** and further move that the following bills drawn on the current account in the total amount of **\$1,111,863.05** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.



RESOLUTION FIN 02-25: OPEN PURCHASE ORDER REPORTS\*

**RESOLVED**, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$24,006,439.69**.

RESOLUTION FIN 03-25: TRANSFERS\*

**RESOLVED**, the Board of Education approves transfers for the month of **June 30, 2024** as presented and on file in the Board Office.

RESOLUTION FIN 04-25: REPORTS OF THE SECRETARY AND TREASURER\*

**RESOLVED**, the Board of Education approves reports of the Secretary and Treasurer for the period ending **June 30, 2024** Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 05-25: SUBMISSION OF ESEA CONSOLIDATED GRANT APPLICATIONS\*

**RESOLVED**, the Board of Education approves the submission of the Fiscal Year 2025 Federal ESEA Consolidated Grant Applications, and accept the grant award funds in the amounts listed as follows:

<b>Title I</b>	\$ 113,447.00
<b>Title II-A</b>	\$ 19,352.00
<b>Title III</b>	\$ 12,347.00
<b>Title III Immigrant</b>	\$ 2,503.00
<b>Title IV-A</b>	\$ 10,000.00
<b>ESEA Total</b>	<b>\$157,649.00</b>

RESOLUTION FIN 06-25: ADOPTION OF THE 2024-2025 SCHOOL YEAR REVISED BUDGET\*

**RESOLVED**, that the Board of Education approves the adoption of a revised budget for the 2024-2025 school year, noting that the budget has been submitted and approved by the Executive County Superintendent of Schools.

**BE IT RESOLVED**, that the Board of Education includes in the tentative budget the adjustment for increase in health benefits costs in the amount \$97,128. The district intends to utilize this adjustment to decrease the impact of the increment of health benefits costs in the district’s operations.



**BE IT RESOLVED**, that the Board of Education includes in the tentative budget the use of tax levy banked cap in the amount \$17,719. This amount is needed in order to decrease the impact of reduction of State aid to the district’s operations. This banked cap needs to be collected by the end of the fiscal year and cannot be deferred or incrementally completed over a longer period of time.

**BE IT FURTHER RESOLVED**, the 2024-2025 school year budget includes withdrawal from Capital Reserve in the amount of \$193,000, which represents expenditures associated with the construction of the following project:

- District Wide security system upgrades.

that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum standards

**BE IT FURTHER RESOLVED**, the 2024-2025 school year budget includes withdrawal from Maintenance Reserve in the amount of \$552,168, which represents expenditures associated with the maintenance of school facilities.

**NOW, THEREFORE, BE IT RESOLVED** that the tentative budget be approved for the 2024-2025 School Year as follows:

	<b>GENERAL</b>	<b>SPECIAL</b>	<b>DEBT</b>	
	<b><u>FUND</u></b>	<b><u>SPECIAL</u></b>	<b><u>SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2024-2025 Total Expenditures</b>	\$29,661,200	\$470,996	\$853,884	\$30,986,080
<b>Less: Anticipated Revenues</b>	(\$10,099,808)	(\$470,996)	(\$174,956)	(\$10,745,760)
<b>Taxes to be Raised</b>	\$19,561,392	\$0.00	\$678,928	\$20,240,320

**BE IT FURTHER RESOLVED**, the Board of Education approves all travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to maximum expenditure of \$70,000 for all staff and board members for the 2024-2025 school year.

**WHEREAS**, N.J.A.C.. 6a:23a;5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and





WHEREAS, the budget includes the following appropriations:

Legal	\$ 50,000
Accounting	\$ 33,941
Other Purchased Services - Admin	\$ 20,614
Professional Development	\$ 88,342

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

BE IT RESOLVED, that the Butler School District Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 130% of the amounts listed for the 2024-2025 school year.

RESOLUTION FIN 07-25: BID AWARD THROUGH EDUCATIONAL DATA SERVICES, INC.\*

RESOLVED, the Board of Education approves the following purchases of school supplies for the 2024-2025 school year by **bid award through Educational Data Services, Inc.**

CATEGORY	PO TOTAL
General Classroom Supplies	\$7,468.19
Technology Supplies	\$31.53
Family/Consumer Science	\$1,498.60
Fine Art Supplies	\$15,850.80
Health and Trainer Supplies	\$3,883.87
Library Supplies	\$683.56
Math Supplies	\$78.68
Music	\$272.17
Office/Computer Supplies	\$3,517.69
Photography Supplies	\$1,670.60
Physical Education Supplies	\$1,865.42
Science Supplies	\$4,461.81



CATEGORY	PO TOTAL
General Classroom Supplies	\$7,468.19
Technology Supplies	\$31.53
Family/Consumer Science	\$1,498.60
Fine Art Supplies	\$15,850.80
Health and Trainer Supplies	\$3,883.87
Special Needs	\$594.45
Teaching Aids	\$2,751.52

RESOLUTION FIN 08-25: SUBMISSION OF IDEA CONSOLIDATED GRANT APPLICATIONS\*

**RESOLVED**, the Board of Education approves the submission of the Fiscal Year 2025 Federal IDEA Consolidated Grant Applications, and accept the grant award funds in the amounts listed as follows:

<b>IDEA BASIC</b>	\$301,361.00
<b>IDEA PRESCHOOL</b>	\$9,601.00
<b>IDEA TOTAL</b>	<b>\$310,962.00</b>

RESOLUTION FIN 09-25: APPROVAL OF PAID LUNCH PRICES FOR THE 2024-2025 SY\*

**RESOLVED**, the Board of Education approves the paid lunch prices for the 2024-2025 school year as follows:

	Elementary School	Middle School	High School
Breakfast	\$2.65	\$2.90	\$3.15
Lunch	\$3.65	\$3.90	\$4.15
Reduced Price Breakfast*	\$0.00	\$0.00	\$0.00
Reduced Price Lunch*	\$0.00	\$0.00	\$0.00



RESOLUTION FIN 10-25: APPROVAL OF AGREEMENT WITH THE STEPPING STONES GROUP, LLC FOR 2024-2025 SY\*

**RESOLVED**, the Board of Education approves the agreement with The Stepping Stones Group, LLC to provide Paraprofessional and Behavior Technician services, as needed, for the 2024-2025 school year, as follows:

Services	Dates	Service Rates
Paraprofessional	9/5/2024 - 6/30/2025	\$44.00/Hour
Behavior Interventionist	9/5/2024 - 6/30/2025	\$46.00/Hour
Behavior Technician	9/5/2024 - 6/30/2025	\$50.00/Hour
Registered Behavior Technician	9/5/2024 - 6/30/2025	\$67.00/Hour
Board Certified Behavior Analyst	9/5/2024 - 6/30/2025	\$120.00/Hour

RESOLUTION FIN 11-25: APPROVAL OF CONTRACTS WITH MOUNTAIN LAKES BOARD OF EDUCATION MAINSTREAM SUPPORT PROGRAM FOR THE 2024-2025 SY\*

**RESOLVED**, the Board of Education approves the following contracts with Mountain Lakes Board of Education Mainstream Support Program to provide itinerant services for students with hearing loss for the 2024-2025 school year:

Program	Itinerant Service	Student ID Number	Rate Per Session	Annual Cost
Lake Drive Itinerant	1-50 min. session/month	#95152	\$180.00	\$1,800.00
	1-50 min. session/month	#95171	\$180.00	\$1,800.00
	1-55 min. session/month	#94122	\$198.00	\$1,980.00
	2-50 min. sessions/month	#95485	\$180.00	\$3,600.00

RESOLUTION FIN 12-25: AWARDING OF CONTRACT FOR PROFESSIONAL SERVICES WITHOUT COMPETITIVE BIDS\*

**RESOLVED**, the Board of Education approves the following resolution:

**Whereas**, there exists a need for legal services and,



Whereas, there are funds available for these purposes, and,

Whereas, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. Requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised,

Now, therefore be it resolved, by the Butler Board of Education as follows:

Methfessel & Werbel be appointed to provide legal services at a rate of \$170 per hour for the 2024-2025 school year.

**OPERATIONS - C. Ziegler, Chair**  
Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions OPS 01-25 through OPS 02-25, as described below:**

- OPS 01-25 HS/District Facility Use Requests\***
- OPS 02-25 Submission of Statement of Assurance for Lead Testing\***

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |
- L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions OPS 03-25 through OPS 04-25 as described below:**

- OPS 03-25 Elementary Facility Use Requests**
- OPS 04-25 School Bus Emergency Evacuation Drill Report**

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |



RESOLUTION OPS 01-25: HS/DISTRICT FACILITY USE REQUESTS\*

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2024-2025** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
8/27/2024 Through 11/21/2024	B&B United Soccer Club	Soccer Games and Practices	BHS Memorial Field  6:00 p.m. ~ 9:30 p.m.	SY 24/25 -B1(8)	\$0.00
9/8/2024 Through 11/24/2024	B&B United Soccer Club	Soccer Games	BHS Smith Field and Memorial Field  Sunday's 12:00 p.m. ~ 6:00 p.m.	SY 24/25 -B1(9)	\$0.00
8/26/2024 Through 11/14/2024	B&B United Soccer Club	Soccer Practices	BHS Memorial Field  6:00 p.m. ~ 9:30 p.m.	SY 24/25 -B1(10)	\$0.00
10/4/2024 10/5/2024	BHS Student Council	Homecoming Dance	BHS Gym  10/4/24 3:00 p.m.  10/5/24 8:00 a.m. ~ 10:30 p.m.	SY 24/25 -A1(4)	\$0.00j

RESOLUTION OPS 02-25: SUBMISSION OF STATEMENT OF ASSURANCE FOR LEAD TESTING\*

**RESOLVED**, the Board of Education approves submission of the Statement of Assurance for Lead Testing.

RESOLUTION OPS 03-25: ELEMENTARY FACILITY USE REQUESTS

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the



2024-2025 school year:

Date	Group	Event	Place	Classification/ App. #	Fee
9/27/2024 Through 10/04/2024	Butler PTA	ADS Fall Scholastic Book Fair	ADS Library  Setup 9/7/24 2:00 p.m ~ 8:00 p.m.  9/30/24 ~ 10/4/24 8:00 a.m. ~ 2:30 p.m.	SY 24/25 -B1(6)	\$0.00
4/25/2025 Through 5/2/2025	Butler PTA	ADS Spring Scholastic Book Fair	ADS Library  Setup 4/25/25 2:00 p.m. ~ 8:00 p.m.  4/25/25 ~ 5/2/25 8:00 a.m. ~ 2:30 p.m.	SY 24/25 -B1(7)	\$0.00
10/18/2024 Through 10/25/2024	Butler PTA	RBS Fall Book Fair	RBS Room #126  Setup 10/18/24 8:30 a.m. ~ 1:30 p.m.  10/21/24 ~ 10/25/24 10:00 a.m. ~ 2:30 p.m.	SY 24/25 -B1(11)	\$0.00
3/28/2025 Through 4/4/2025	Butler PTA	RBS Spring Book Fair	RBS Room #126  Setup 3/28/25 8:30 a.m. ~ 1:30 p.m.  3/31/25 ~ 4/4/25 10:00 a.m. ~ 2:30 p.m.	SY 24/25 -B1(12)	\$0.00
9/23/2024	B&B United Soccer Club	Soccer Club Picture Night	RBS Gym  4:00 p.m. ~ 10:00 p.m.	SY 24/25 -B1(13)	\$0.00



9/20/2024	Butler PTA	Ice Cream Social	ADS Multipurpose Room & Blacktop 4:00 p.m. ~ 9:00 p.m.	SY 24/25 -B1(14)	\$0.00
9/18/2024 11/20/2024 2/19/2025 4/9/2025 6/11/2025	Butler PTA	PTA General Meetings	ADS Library 6:00 p.m. ~ 9:30 p.m.	SY 24/25 -B1(15)	\$0.00
10/16/2024 12/18/2024 3/19/2025 5/14/2025	Butler PTA	PTA General Meetings	RBS Multi-Purpose Room 6:00 p.m. ~ 9:30 p.m.	SY 24/25 -B1(16)	\$0.00

RESOLUTION OPS 04-25: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**RESOLVED**, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2023-2024 school year:

School	Location of Drill	Drill Supervisor
P.G. Chambers	Parking Lot	Courtney Critchlaw

**UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:**

**NEW BUSINESS:**

**PUBLIC PARTICIPATION #2:**

**FOR THE GOOD OF THE ORDER:**

**ADJOURNMENT:**

**Motion by** \_\_\_\_\_, **seconded by** \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:

**RESOLVED**, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at \_\_\_\_\_ p.m.